



KIOS Guidelines for Project Evaluation at a glance

Understand minimum expectations of KIOS

- Familiarise yourself with minimum expectations set in the Guidelines
- Define how the purpose of the evaluation meets core elements of evaluation

Guidelines chapters 1-3



Ensure a proper procurement process

- Comply with legal requirements, involve management and document the process
- Set clear criteria for selecting an evaluator and ensure his/her independence from your organisation

Guidelines chapter 4



Address key criteria and integrate human rights dimensions

- Make sure the evaluation includes assessment of outcomes
- Include key evaluation criteria
- Integrate human rights dimensions into evaluation questions
- Aim at generation of new knowledge

Guidelines chapters 5-8



Assess quality and define next steps

- Assess quality of the evaluation report and give comments if needed
- Provide a management response to the evaluation findings and recommendations

Guidelines chapters 9-10

Allow enough time for the process and align schedule with project final reporting to KIOS